

27 JUL 1960

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : Office of Security Annual Report
for Fiscal Year 1960

1. This memorandum is for information only.
2. This report is the first in five annual reports to be prepared and submitted on a fiscal year basis. It duplicates to some extent data which was previously submitted in the Annual Report for Calendar Year 1959, in that the last six months of 1959 constitutes a period common to Calendar Year 1959 and Fiscal Year 1960.
3. The report presents items of interest concerning noteworthy accomplishments and activities of the Office of Security during Fiscal Year 1960. (Tab A).
4. It presents statistics over the past five years on certain physical security operations and some activities involving the security control and support of Agency and personnel activities; it also presents statistics on various miscellaneous activities of the office during Fiscal Year 1960. (Tab B).
5. In chart form the report presents statistics representing workloads due to investigations, clearances, and operational support. (Charts 1 - 8). As an aid in analyzing the chart material, explanations accompanying each chart are placed in such a manner that they may be read while examining the chart without turning pages.
6. A study of the charts reveals the following trends:

25X1



Chart #2 - T/O Staff Applicant Cases Received continued a pronounced decline from [] over the five year period. Approvals of such cases maintained a fairly constant average over the past three years.

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25X1

Chart #3 - The average number of days in process of "Applicant Type" cases at [] days is a fairly average figure for the five year period.

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25X1

Chart #5 - The number of Full Field Investigative Cases Received dropped only slightly from last calendar

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25X1A

25X1

Chart #8 - Slight decreases are noted in Headquarters and Overseas security violations.

7. A supplementary report covering the costs of Investigations, Appraisals (clearances), and Polygraph Interrogations during Fiscal Year 1960 will be submitted on or about 15 August 1960 as soon as salary costs furnished by the Office of the Comptroller have been received and proportioned to the activities involved.

Attachments as indicated

Sheffield Edwards
Director of Security

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